

## **Caldbeck Parish Council**

### **Property Working Group** – membership and mandate.

Membership – Chairman, Vice Chairman and 2 other Councillors. Membership to endure to next Parish Council AGM.

The mandate to the Property Working Group :

1. Events on Parish property : To receive and consider licence requests for events and provide the answer to such requests. The Clerk to be copied in.

#### Guidance

- aim is to be helpful and say 'yes'.
- no charge for community events of any sort when for parishioners, or organised by parishioners.
- if possible avoid conditions on licences.
- usually licence one event only - not recurring events, so if there is a problem it can be sorted for the next event.

2. Easement and licence requests for private purposes - eg car parking, new access. To receive requests, consider, take advice, negotiate, and report to Parish Council before the Parish Council is committed.

#### Guidance

- aim is to be helpful if the parish interest is not adversely affected.
- aim is to recover fees we need to incur and a fair consideration payable.
- observe Local Government Act 1972 section 127 which requires the best consideration reasonably obtainable except for short term licences of up to 7 years.
- power to incur fees for advice of up to £500 + VAT without asking Parish Council first as the expectation is that any fees would be recovered and this would be made clear to any applicant for easement or request for a licence.

3. Trees : to instruct a tree survey and to draw an application for works recommended, but to bring the application and costing for work to be done to the Parish Council prior to submission to the LDNPA Planning department.

This mandate may be amended at any time by the Parish Council and should be reviewed with the standing orders each year.