

CALDBECK PARISH COUNCIL

Minutes of the meeting held at Caldbeck Parish Hall on Monday 4 September 2017 at 7:35pm.

Cllrs Present: Norman Atkinson (Chairman), Richard Hellon (Vice Chairman), Paul Doherty, Ian Shaw, Angela Glendinning, & Tim Cartmell.

Also Present: Cllr Duncan Fairbairn (County & Borough Councillor), Simon Smith (Clerk).

Prior to the meeting Paul Taylor, Community Led Affordable Housing Officer, Allerdale Borough Council, gave a presentation on funding possibilities, followed by questions and answers. Paul Taylor outlined the housing needs in Caldbeck and the Lake District more generally, the impact of second homes and holiday homes, and the price of housing. He highlighted the support available for affordable housing from the Community Housing Fund and the Community Land Trust and explained the arrangements for community led projects, with engagement of community volunteers being pivotal. Allerdale and other project examples were discussed, together with local possibilities.

04/09/17-1 **Apologies**

Apologies for absence were received from Cllr Alistair MacFadzean and Cllr Alan Tyson, both on holiday, Cllr Colin Smithson, work commitments, and from Christina Coulthard, Young Farmers Club meeting.

04/09/17-2 **Minutes**

The Chairman was authorised to sign the minutes of the ordinary Parish Council meeting held on 31 July 2017 as a true record.

04/09/17-3 **Declaration of Interest**

There were no declarations by members of interests in respect of items on this agenda.

04/09/17-4. **Public Participation**

- a) PCSO 5326 Kerry Harris was not able to attend, sending her apologies after the meeting as she had been called to an incident. Her report was briefly discussed and it was observed that more timely and local information would be helpful. It was agreed to raise reporting issues at forthcoming meetings with Allerdale and CALC.
- b) Cllr Duncan Fairbairn reported that a downside to the resurfacing work on the B5305 had been an increase in speeding and that he had requested cameras to be reinstalled in hot spots. Commenting on local road works and closures, he explained that official diversions had to use a similar category of road which may result in lengthy journeys, hence local knowledge might well be helpful. He reported pressing Allerdale for information on spend by post code to see how it compares with where council tax is raised. For communities to thrive and attract younger people, he welcomed the role affordable housing schemes could play and underlined the importance of maintaining active local schools, ideally with growing numbers of pupils.

04/09/17-5 **Planning decisions and applications**

a) **Applications**

- i) **7/2017/2183** - Extension of partly converted office space Syke House, Hesket Newmarket, CA7 8LA. **No objection.**
- ii) **7/2016/2299** - Notice of appeal to Secretary of State in respect of Dalebeck Barn, Caldbeck, Wigton, CA7 8HB. Notice of the appeal was received on 4 September, the day of the meeting. As the date for responses is 9 October, before the next scheduled Parish Council meeting, the Chairman asked for the item to be added to the agenda. It was noted that the Parish Council's original comments objecting to the application would

be forwarded to the Planning Inspectorate and it was agreed that the Clerk would circulate relevant papers to facilitate consideration of whether any further comment should be submitted.

b) Decisions notified by Lake District National Park

- i) **7/2017/2158** - Proposed replacement porch, Claybottom Farm, Nether Row, Hesket Newmarket. **Approved**
- ii) **7/2017/2161** - Proposed construction of one dwelling (outline planning permission for two semi detached dwelling units was approved in April 2016 7/2015/2191) and proposed amendment to local occupancy conditions to include Mungrisdale, Caldbeck Garage, Upton, Caldbeck. **Outline planning permission granted**
- iii) **7/2017/2100** - Proposed machinery store, Caldbeck Bowling Club, Caldbeck. **Approved with Conditions**
- iv) **7/2017/2166** - Proposed enclosure of existing storage yard and erection of cattle building, Braithwaite Farm, Caldbeck. **Approved with Conditions**

04/09/17-6 Hesket Lonning Footpath

Cllr Cartmell reported that the working group were to meet senior County Council officers on Thursday 7 September to examine the proposed route of the footpath and discuss how all parties might best work together to achieve the desired outcome. Arrangements are being made to meet County Council Lead Member later in September. The Parish Council is seeking to commission an external legal opinion for additional assurance.

04/09/17-7 Lake District National Park land transfers

The Chairman reported that a meeting is to be held with LDNP officers in September to explore possible land transfers in more detail.

04/09/17-8 Community Led Affordable Housing

Discussion focused on the need for community volunteers to lead any project and how best to seek community engagement. Cllr Doherty agreed to use Facebook for highlighting the potential offered by community led housing projects. Further information from Paul Taylor would be circulated by the Clerk.

Cllr Fairbairn left after this item (8:30pm).

04/09/17-9 Allotments

Some interest in taking up the vacant allotment has recently been expressed. The Clerk is seeking to make maximum use of electronic communications for invoicing allotment holders and circulating amendments to agreements. Allotment holders will be able to make electronic transfers to the bank for their rents.

04/09/17-10 Parish Maintenance

Updates from the July meeting

- i) Restoration of sign at Brewery Lane - Cllr Hellon reported good progress on the restoration work.
- ii) Newlands Bridge tree and debris clearing - Cllr Cartmell reported that some additional debris clearance was still to be carried out. The letter expressing the Parish Council's thanks had been sent to Paul Graham as requested last meeting.
- iii) Warning signs at Wath and Faulds Brow, Highway drainage at Commercial Row/B5299, Hesket Newmarket to Newlands Road, Hesket Lonning road near Throstle Hall - Cllr Tyson had provided an email update on these items, having had discussions with County Council Highways. It was agreed that further responses were needed from the County Council and the Clerk would contact County Council Highways.
- iv) Reporting via HIMS, including Church Bridge - Cllr Doherty reported on the difficulties experienced with HIMS, citing Church Bridge as an example. Web pages were not loading, only one photograph could be loaded per entry, it was difficult to find out what action was

being taken, and it was concerning that entries marked 'completed' may not be correct. The Chairman noted that HIMS is to be discussed at the Allerdale meeting later in the month and would pass on the Parish Council's concerns.

- v) Possible cost of grass cutting Fellview School - deferred to next meeting.
- vi) Repairs to Caldbeck car park - Cllr Tyson had noted that the work would be undertaken shortly.
- vii) Possible disturbance to a bench by Caldbeck pond - Cllr Smithson had noted that cattle may have been responsible for the movement to the bench and he would endeavour to reposition the bench and secure it shortly.
- viii) Volunteer group to help tidy the villages - The notice had been included in the September Parish Magazine. Cllr Glendinning reported some approval for the notice but it has not yet led to any response. It was recognised that a number of folk would be more than likely to volunteer their services if notified of a specific event.

Two additional items regarding parish maintenance were considered.

- i) An overhanging tree branch near Bridge House was reported. Cllr Hellon and Cllr Cartmell agreed to speak to the landowner.
- ii) Concern was expressed about the lack of drainage by the corner of the Bowling Green which could be very muddy and slippery in winter months. Cllr Doherty suggested putting in a soakaway and there were a number of offers of help.

04/09/17-11 **Wigton Rotary Club 'End Polio Now'**

Cllr Hellon reported that following discussions with Don Cooper and Alan Armstrong, scouts would plant crocuses between Brewery Brow and the school and by the new bench on Heskett Newmarket Green. Last year's crocuses were by the Steadman bench on Caldbeck Green.

04/09/17-12 **Review of spending and Parish Council policy in relation to grants**

Cllr Shaw reported that the PCC would meet later in the week and would consider how facilities in the Church might be publicised. There did not appear to be much demand for the disabled toilets at the Chapel. Planning and budgeting papers would be brought to the next meeting for initial consideration.

04/09/17-13 **Signage when entering Caldbeck and Heskett Newmarket villages**

It was agreed that this item should be deferred to the next meeting and all should give thought to what might be attractive.

04/09/17-14 **Monthly Accounts**

The receipts and payments since the last meeting and the Parish Council's financial position were **approved**.

- a) Receipts
 - i) None
- b) Payments
 - i) Mark Binney £217.50 grass cutting June/July
 - ii) Arnison Heelis £140.00 VAT payment re JA Brownrigg Heskett Lonning footpath
 - iii) Mark Binney £974.50 grass cutting August
- c) Bank Balances
 - i) Current Account £8,388.18, excluding payments reported July and above
 - ii) Deposit account £107,979.71 including £98,627.80 for Heskett Lonning footpath
- d) Bank Mandates
 - i) A previous change of mandate request had not been actioned by the bank and it was agreed that Cllr Hellon and Cllr Doherty be added to the Bank Mandate, making the signatories the same for HSBC Bank and the Cumberland Building Society.
 - ii) It was agreed that the Clerk should be the key contact and have read only on line access.

The various documents for change of mandate and key contact arrangements were **approved**.

04/09/17-15 **Correspondence**

The following items of correspondence received since the last meeting were noted:

- i) Allerdale 3 tier meeting 19 September - Chairman and Clerk to attend
- ii) Developing Skills for Councillors - CALC training course details
- iii) General Data Protection Regulations - CALC
- iv) Contributing to Vibrant Communities - CALC
- v) Lottery Fund Grant - CALC
- vi) Cumbria Constabulary Public Consultation Survey - Cllr Doherty agreed to complete the survey.
- vii) Cumbria Minerals and Waste Local Plan
- viii) Lake District National Park Authority Newsletter - Geoff Davies
- ix) Friends of the Lake District Great Landscape week 2-9 September
- x) Late item - Geocaching. It was agreed the Clerk would contact Mike Walker to give support and get appropriate assurances.
- xi) Late item - Lakes in a Day Ultra Run 7 October. It was agreed the Clerk would contact the organisers to ask what marshalling arrangements were in place for parking in light of problems experienced last year.

04/09/17-15 **Meeting Date**

Date of next meeting 23 October 2017

The meeting ended at 9:25pm.