

CALDBECK PARISH COUNCIL

Minutes of the annual meeting held at Caldbeck Parish Hall on Wednesday 13th May 2015.

Cllrs Present: Norman Atkinson, Alan Tyson, Angela Glendinning, Colin Smithson, Tim Cartmell, Alistair Macfadzean & Ian Shaw.

Also Present: Elizabeth Clark (Clerk), Cllr Fairbairn & six residents

13/05-1 ELECTION OF CHAIRMAN

Resolved, proposed Tim Cartmell, seconded Ian Shaw, to elect Norman Atkinson as Chairman for the next Council year.

13/05-2 DECLARATION OF ACCEPTANCE OF OFFICE

Norman Atkinson completed and signed the Declaration of Acceptance of Office form for 2015/16.

13/05-3 APPOINTMENT OF VICE CHAIRMAN

Resolved, proposed Norman Atkinson, seconded Alan Tyson, to elect Colin Smithson as Vice Chairman for the next Council year.

13/05-4 APOLOGIES

Apologies for absence were received from Kerry Harris (Police Community Support Officer), Paul Doherty (Northern Fells Broadband Group), Rev Riches & Anne Armstrong.

13/05-5 MINUTES

The minutes of the ordinary meeting held on 30th March 2015 were **agreed** and signed as a correct record.

13/05-6 DECLARATION OF INTEREST

Cllr Cartmell declared an interest item 16.6 – he wrote the Cumbria Community Foundation Letter.

13/05-7 RUNNING OF THE PARISH COUNCIL MEETINGS

The Chairman stated; it will be assumed that all councillors will have received all correspondence for that meeting and that it had been read. Most correspondence will be on email and if required please reply to either the chair or clerk. Meetings will start promptly at 7.30pm and end at 9.30pm. Plans will be at the meeting to see if they can't be seen online.

13/05-8 PUBLIC PARTICIPATION

1. David & Marjorie Atkinson supplied further information with regards to their current planning application ref. 7/2015/2076, the new building would be 17m x 14m, making the workshop & warehousing on one level. An onsite turning area would mean delivery vehicles not having to unload on the roadside. The sounds levels will be less than before. Yorkshire boarding and dashing is to be used to marry in with the existing buildings. Four people are currently employed and a further two more jobs will be created.
2. Pat Shaw from the Church Council, on behalf of Reverend Malcolm Riches, thanked the Parish Council for their donation towards the grass cutting of the churchyard. As a First Responder she informed councillors that the new green and white signs around the parish indicating the location of the public access defibrillators have been purchased by the 1st Responders and erected for free by Highways Dept. Thanks were given to the parish council for their donation to the 1st Responders.
3. Cllr Fairbairn, District & County Councillor reported on;
 - a) The recent Ofsted report with regards to the failing Cumbrian Children's Services & that it was a very serious problem which tended to be worst in the West area.
 - b) An email had been sent with regards to the delay over installing the cycle stands.
 - c) Wath Brow & School Hill drainage work – will monitor.
 - d) Superfast Broadband – quite lucky in this area and a bit further on than some parishes. A smaller box will be put in Welton, which in due course will tap into Caldbeck.

13/05-9 PLANNING DECISIONS AND APPLICATIONS

- a) **Decisions:** T/2015/0035 Greenside House, Caldbeck, CA7 8EE. Crown reduce ash (T3); Crown reduce beech (T4). **No objections.**

7/2015/2038 2, Church Terrace, Caldbeck, CA7 8DR. Removal of modern porch followed by construction of larger porch in Georgian style. **Approved with Conditions.**

- b) **Applications:** 7/2015/2076 Avondale, Heskett Newmarket, CA7 8HR. Proposed Workshop Building. **Resolved** unanimously agreed to **support** the application due to the impact on the character of the area will be kept to a minimum due to effective landscaping & design, a local business employing 4 people which will create 2 more jobs & improved access for delivery vehicles allowing them to be off the road when unloading. 7/2015/2096 Town Head House, Upton, Caldbeck, CA7 8EU. Variation of condition number 7 and 8 of planning approval ref 7/2013/2250 relating to window and door materials and all rainwater goods materials of construction.
- 7/2015/2069 Branthwaite Farm, Caldbeck, CA7 8HB. Erection of cattle building at Branthwaite Farm. Devolved decision by Clerk following consultation with Chairman and Councillors: **No objections.**

12/05-10 PROPOSED FOOT & CYCLE PATH ALONG HESKET LONNING

Cllr Atkinson reported that they hadn't met for a couple of months and no update had been received as Alec Grieve had been busy. It was now time to move forward again and consult with landowners with regards to the specifics of gates etc. Detailed costings from Mike Bell were required and another site meeting, with all parties concerned (Highways, National Park etc) to be arranged for a month's time.

Cllr Cartmell gave thanks to Cllr Fairbairn for all his help with the Section 11 applications and advised that an agreement should be ratified by the parish council - copies of letters formalising the approval of the funding of the path should be legally signed by both parties. **Chairman to sign.**

12/05-11 GRASSCUTTING TENDERS FOR CALDBECK & HESKET NEWMARKET GREENS

It was reported that the grasscutting tenders had been awarded to Mark Binney as he was significantly cheaper, (saving £500) and submitted a very professional tender. It was noted that work had already started. Caldbeck Green/Cornhill contract £1,357.00 and Heskett Newmarket Greens contract at £818.63.

12/05-12 ANNUAL PARISH MEETING

- a) Following a comment from a parishioner regarding the noticeboards in the village, it was agreed that enquiries for funding to replace the boards, be made by the clerk and Cllr Smithson to look at both village boards.
- b) It was agreed that the three councillor vacancies should be advertised in the next parish magazine, while making reference to the area of Heskett Newmarket being under represented on the parish council.

12/05-13 PARISH MAINTENANCE

- a) Cycle Stands provision – Cllr Fairbairn to look into.
- b) Tree overhanging the Street/Fellside road junction – causing problems to high vehicles negotiating the junction – Cllr Tyson to speak to field owner and ask for permission to cut the tree down.
- c) Gutter near Greenhead. Deep gutter at road edge reported to Highways some months ago. Traffic cone in position to warn drivers. Cllrs Atkinson & Tyson to look at, establish what is required and report at the next meeting.
- d) Heskett Newmarket Notice board. Public side not closing or opening properly – Cllr Smithson reported that better latches were required for the board and the beading was cracked and needed re-attached. Cllr Smithson to action.
- e) Riverside footbridge. Renewal and repair of railings. Request has gone to Highways for CCC help with costs of repair – Clerk to follow up.
- f) Proposed Dog Control Order, Heskett Newmarket Play Area. Request has been made to Allerdale BC to add Heskett Newmarket Play Area to Allerdale's list of Dog Exclusion Areas.
- g) Deep gully between road and car parking area beside Chapel caused by water which ran down Ratten Row before issues were dug out. Reported to Highways 1.4.15 – Clerk to follow up.
- h) Bench at Fellside repaired and new bench (donated David Bowen) installed on Caldbeck Green.
- i) The Sub group of Councillors for the annual inspection of John Peel Shelter and Market Cross, and biannual visit to the Allotments were agreed as Cllrs Atkinson, Tyson & Shaw.

Cllr Fairbairn left the meeting – 8.45pm.

- j) Other Parish maintenance; Wath Brow bench (Robin Jones Memorial) requires either to be replaced or time spent on the old one – put on next agenda. School Hill bench requires the rails repaired – Cllr Smithson to look at. A damaged fence at the bottom of School Hill, next to the entrance to Hodden

Croft/Commercial row, requires removing – Cllr Tyson to see owner, Mike Hodgson. On the corner, outside Bridge End House, Upton, the road is going down – wait for reply from Cllr Fairbairn who is following up. Heskett Lonning, 100 yards east of Throstle Hall the tarmac requires a proper repair (been patched three times) – clerk to report. Heaps of gravel at Blue Gate crossroads & Millhouse – clerk to ask highways what they're doing there. It was noted that there was significant weed growth on the pond but there were no plans to tidy it. The cattle grid at Park End was finished.

12/05-14 NORTHERN FELLS BROADBAND

It was agreed that David Ward's appointment as Caldbeck Parish Representative on the Board of Trustees for the Northern Fells Group should continue.

12/05-15 MONTHLY ACCOUNTS AND ANNUAL AUDIT

- a) The Annual Report for the year ended 31st March 2015 was received from the Internal Auditor.
- b) The Cashbook and Annual Return Statement of Accounts 2015/16 were **approved** and signed.
- c) The Statement of Assurance was completed, **approved** and signed.
- d) The Clerk presented two quotes for Insurance, one from Zurich Municipal and one from AON. It was resolved, to accept the AON quote for the Insurance renewal which is due on 1st June.
- e) Updated information was received relating to the Geddling & Rigg bequests.
- f) It was agreed that the two new signatories for the HSBC account to replace retired Cllrs Cartmell & Noble be Cllrs Smithson & Shaw. It was agreed, and the relevant HSBC forms were completed, to transfer the banks correspondence address and the telephone banking access to the new clerk.
- g) The budget for 2014/15 was reviewed.
- h) It was **agreed** to approve the monthly expenditure and record of income;
Receipts: Allerdale Borough Council, first half of Precept for 2015/16: £5351.14
Allerdale Borough Council, first half Council Tax Reduction Support Grant: £98.869
Doreen Steadman, donation specifically for Heskett Lonning foot and cycle path project: £100,000.00
Stagecoach Cumbria & North Lancashire, donation for design of poster publicizing 73/73A bus: £60.00
Vat Repayment 01/04/14 to 31/03/15 - £101.83
Payments: Jean Airey, Internal Audit: £66.20
CALC Subscription 2015/16: £214.00
Colin Smithson, repair of bench Fellside, installation of new bench Caldbeck Green: £110.00
David Bowen, reimbursement of £20.00, unspent bench donation.
A C E Fixings, Brushcutter, fuel can, strimmer linne, helmet: £753.30 (inc 125.55 VAT)
Eleanor Benson, Monitoring and cleaning disabled toilet at Chapel, Feb, March, April '15: £100.00
Antoinette Ward, Clerk's salary April 2015: £244.76
Antoinette Ward, Clerk's Expenses March, April 2015: £57.54
HMRC PAYE, April 2015: £61.00
Aon Uk Ltd - Parish Council Insurance: £407.57
Mark N Binney, Grasscutting: £169.63
- i) The Council was notified on the current financial position.
HSBC Current A/C 8th April: £106,229.28 (inc £100,000 for path project)
HSBC Current A/C 7th May: £6391.11
HSBC Deposit A/C 8th April: £9407.21 Interest 8th April: £0.59
HSBC Deposit A/C 7th May: £109,412.98 (inc £100,000 for path project) Interest 8th May £5.77

12/05-16 CORRESPONDENCE

1. Andrew Seekings, Returning Officer Allerdale Borough Council: Results of uncontested election. Seven Councillors nominated and duly elected Parish Councillors for Caldbeck parish without contest.
2. Nigel Winter, Managing Director Stagecoach Cumbria. Email and donation of £60 towards the design costs of the 73/73A Bus poster. Clerk has written on behalf of the Parish Council to thank Mr Winter.
3. John Brown, letter expressing concern at state of verge outside Heskett Hall following contractors work laying cables – clerk to request BT Broadband Contractors to reinstate the ground outside Heskett Hall to the same condition as it was prior to the installation of the new high speed broadband cabinet and to email Mr Brown an update.
4. David Whitson, email expressing concern re 1. Overhanging tree at Street/Fellside road junction, 2. Deep gutter endangering vehicle drivers at Greenhead. As per 13b & c above, clerk to update Mr Whitson.

5. Jonathan Coates, Environment Agency. Asking if the Parish Council might have the time to commit to working on a Community Flood Plan. Correspondence emailed to Councillors 4.5.15. Cllr Macfadzean's to liaise with Jonathan.
6. Cumbria Community Foundation. Information offering help to small charitable Trusts which might like help to administer their funds. Cllr Cartmell reported that the foundation are looking for local charities so they can gather them up together and administer them to create a larger fund. The offer is to take over trusts that aren't being administered properly or where the management time and/or expense has been found to be too onerous.
7. LDNPA. Lake District Parish Forum meeting, Monday 1st June, 7:00pm, Thirlmere Recreation Hall – Cllr Atkinson to attend.
8. CALC Allerdale - Notes of meeting held in March. Notes emailed to Councillors on 29.4.15. – Noted.
9. CALC Circular, April. Emailed to Councillors 1.4.15 – Noted.
10. CALC Circular, May. Emailed to Councillors 4.5.15 – Noted.
11. G Davies, LDNPA Parish Member. March report, emailed to Councillors 4.5.15 – Noted.
12. G Davies, LDNPA Parish Member. April report emailed to Councillors 4.5.15 – Noted.
13. DEFRA. Letter asking for candidates for Ministerial appointment of a member to the LDNPA.
14. NALC (National Association of Local Councils). Letter about NALC'S work and its plans for the future.
15. Cumbria County Council – Grant Panel Dates – Clerk to question what the grants are for.

12/05-15 NEXT MEETING

- a) The date of the next meeting: Monday 22nd June 2015
- b) The dates of all meetings to be emailed to Councillors.

The meeting closed at 9.30pm.