

CALDBECK PARISH COUNCIL

Minutes of the meeting held at Caldbeck Parish Hall on Monday 26 February 2018 at 7:30pm.

Cllrs Present: Norman Atkinson (Chairman), Richard Hellon, Angela Glendinning, Christina Coulthard, Alistair MacFadzean, Colin Smithson, Alan Tyson.

Also Present: Simon Smith (Clerk).

26.2.18 - 1. Apologies

Apologies were received from Cllr Tim Cartmell (on leave), Cllr Paul Doherty (work commitments) and Cllr Ian Shaw (other meeting commitments).

Cllr Duncan Fairbairn (County & Borough Councillor) also sent his apologies.

26.2.18 - 2. Minutes

The Chairman was authorised to sign the minutes of the ordinary Parish Council meeting held on 15 January 2018 as a true record.

26.2.18 - 3. Declaration of Interest

There were no declarations of interest.

26.2.18 - 4. Election of Vice Chairman

Following discussion the Chairman proposed Cllr Cartmell be elected Vice Chairman. It was agreed unanimously.

26.2.18 - 5. Public Participation

In light of apologies received there was no discussion of County Council and Allerdale Borough Council matters. No members of the public attended, residents having sent comments on the Heskett Bridge planning application (item 6a) and raised concerns about road safety at the Woodhall Road/The Street junction (item 13).

26.2.18 - 6. Planning decisions and applications

a) Applications

- i) **7/2017/2325 - Stott Ghyll, Heskett Newmarket, CA7 8DY.** Demolition of existing open fronted storage building and erection of new shed in profiles metal sheet. **No objection** - response submitted following consultation as date for reply 15 February.
 - ii) **7/2018/2008 - Heskett Bridge, Heskett Newmarket.** Construction of concrete saddle, installation of sheet piles and a concrete invert, repair of damaged masonry. **No objection.** It was agreed the Parish Council's response should highlight the importance of ensuring the vehicle weight restriction remained as is and that in addition to bridge strengthening it was important to consider the approaches to the bridge, the need for adequate drainage and any requirement for re-routing.
- b) **Caldbeck Bowling and Social Club.** Application to correct registration CL20 - Caldbeck Common. **No objection.**
- c) **Decisions notified by Lake District National Park**
- i) **T/2017/0214 - Removal of alder trees near St Kentigern's, Caldbeck.** Permission given to carry out the work as planned.
 - ii) **7/2017/2268 - Whelpo Lodge, Caldbeck, CA7 8HQ.** To create a vehicular access to a paddock adjoining the property. **Permission granted.**

26.2.18 - 7. Heskett Lonning Footpath

The Chairman reported on meetings with the Local Access Forum and the County Council. Having presented the case for the footpath to the Local Access Forum, the Forum had written offering points of advice. The Parish Council has responded in writing to these and has drawn

attention to Carlisle City Council's willingness to pursue a Footpath Creation Order in relation to the Waverley Viaduct. In early February the Chairman, Cllr Tyson and the Clerk met Dan Barton, Assistant Director, Cumbria County Council, who is conducting an independent review of the County Council's response as regards the footpath. The meeting had been positive and the Parish Council felt that its views had received a sympathetic hearing. The Clerk has provided some additional information confirming the Parish Council's responsibility for ongoing maintenance and drawing attention to Carlisle City Council's willingness to pursue a Footpath Creation Order. Dan Barton's report is expected soon.

26.2.18 - 8. Community Led Affordable Housing

The Clerk reported that Allerdale Borough Council had expressed strong support and funding for affordable housing in Caldbeck. Schemes could include development of existing property which might be suitable for conversion or purchase of land where planning permission might be obtainable for new build affordable housing units. The National Park has already allocated some land and is sympathetic to affordable housing. Its preference is for sites where development would have minimal impact on landscape and the environment which would favour sites well within the villages rather than sites on the periphery. It was agreed the Clerk should continue liaising with Allerdale and the National Park to develop possible schemes and report back to the March Parish Council meeting. At that point the Parish Council would consider how best to progress the project, establishing a working group for engaging the community.

26.2.18 - 9. Grass cutting 2018 tenders

Following discussion the tender documentation for Caldbeck and Hesket Newmarket grass cutting was approved and it was agreed to invite tenders for the three years 2018 to 2020 in light of the positive feedback received from interested parties.

26.2.18 - 10. Parish Maintenance

Updates were reported from the January meeting.

- i) Newlands Bridge tree and debris clearing - awaiting improvements in the weather.
- ii) Warning signs at Wath and Faulds Brow, Hesket Newmarket to Newlands Road including Hesket Newmarket Bridge, Hesket Lonning road particularly near Throstle Hall, Church Bridge, Street Light Fellview School, Knocker Lane junction with B5299, lanes at Upton and Caldbeck Green - issues raised with Matt Bish, County Council Highways. The Clerk reported the street light had been fixed but further updates were still awaited and would be circulated once they had been received.
- iii) Reporting via HIMS - Cllr Doherty had circulated an update prior to the meeting. There was still room for improvement in the system of reporting problems and tracking progress.
- iv) Volunteer group to help tidy the villages - work would restart in the Spring.
- v) School Green Car Park - Cllr Tyson reported that the potholes had been filled and work completed during the half term holiday.

To consider any other urgent matters regarding parish maintenance.

- vi) Cllr Tyson reported there was no grating on a drain between Burplethwaite and Bonners Farm. He had shown Matt Bish the problem.
 - vii) The Chairman reported a blocked drain near the Woodhall Road/The Street junction.
 - viii) The Chairman reported potholes approaching Hudscalls Farm near Street Head.
- The Clerk would add these issues to the list of Highways issues being discussed with Matt Bish, County Council Highways.

26.2.18 - 11. Priest's Mill Brown Signage proposals

The Chairman reported that information had been passed to the local businesses for them to make representations. The County Council had restated its approach to brown signs and was unlikely to be sympathetic to requests for retaining them. There was little more the Parish Council could do and it was agreed to take the item off the agenda.

26.2.18 - 12. **Street Lighting**

The Clerk reported on discussions with the County Council and Allerdale Borough Council. A cost estimate for the erection of one footway lighting column and annual running costs was being sought but it was proving difficult finding a person in either organisation who had the information.

26.2.18 - 13. **Road Safety concern - Woodall Road and The Street, Hesket Newmarket**

The Chairman reported concerns about the Woodall Road/The Street junction and the possibility of positioning a mirror. It was agreed the Clerk would ask the County Council about the criteria for a mirror and possible arrangements.

26.2.18 - 14. **Armistice Centenary Commemoration 2018**

The Chairman reported on discussion with the Local History Society about Caldbeck Armistice Centenary Commemorations. The Society is preparing an article as a supplement for the Parish Magazine and this would also be placed on the Parish website. The Parish Council would take a keen interest in any emerging Cumbria plans over the next few weeks and look to make a positive local response.

26.2.18 - 15. **Parish Council Internal Control**

The Clerk had circulated draft papers on the effectiveness of internal controls and risk management arrangements. He reported that further papers would be prepared for March, covering insurance and audit arrangements. Jean Airey, Internal Audit, was already booked for the end of April to undertake her review. The opportunity would be taken review other town/parish councils and ensure that Caldbeck papers reflected best practice.

26.2.18 - 16. **Monthly Accounts**

The Parish Council approved the following receipts and payments since the last meeting.

a) Receipts

- ii) Interest February £10.09
- iii) Cumbria County Council contribution to Caldbeck maintenance £860.00

b) Payments

- i) Information Commissioner's Office £35.00
- ii) Ryan Sedgwick - stopcock repairs Free Trade Shop £55.00
- iii) Mrs E Benson - disabled toilets November to December £100.00.
- iv) Late notification of payment after papers were circulated. Edwin Thompson llp - annual payment for allotments for the Isel Hall estate £90.00.

c) Bank Balances

- i) Current Account £8,483.66, no unrepresented cheques.
- ii) Deposit account £108,028.08 including £98,627.80 for Hesket Lonning footpath

d) On line banking progress - arrangements for monitoring bank balances were operating satisfactorily; application for full on line banking submitted. Bank figures were as at 16 January 2018.

26.2.18 - 17. **Correspondence**

The following items of correspondence received were noted:

- i) CALC Newsletter February
- ii) Lake District National Park January Report - Geoff Davies
- iii) Cumbria Children's Dyslexia Project. It was agreed to support the project and make a £65.00 contribution conditional on the services being delivered in Caldbeck.
- iv) Keswick Mountain Festival - Cycling Event 9 & 10 June 2018
- v) Community Governance Reviews. It was agreed a review was not required for Caldbeck.
- vi) United Utilities Stakeholder Update and grant arrangements. The Clerk would follow up his email from last meeting.
- vii) Smart Meters

viii)CALC Code of Conduct survey

ix) CALC 3 Tier meeting

x) Caldbeck Rambler Service 73

xi) Caldbeck and Hesket Newmarket Fairtrade status and 10 year celebration. The Clerk would confirm the Parish Council's position in respect of fairtrade products with the Local fairtrade group.

26.2.18 - 18. **Meeting Date**

Date of next meeting 26 March 2018

The meeting ended at 8:50pm.