

# CALDBECK PARISH COUNCIL

Minutes of the Annual Meeting held at Caldbeck Parish Hall on Monday 14 May 2018 at 7:35pm.

**Cllrs Present:** Tim Cartmell (Chairman), Ian Shaw, Paul Doherty, Richard Hellon, Angela Glendinning, Norman Atkinson

**Also Present:** Simon Smith (Clerk).

## 14.5.18 - 1. **Election of Chairman for the next Council year**

Tim Cartmell was appointed Chairman.

## 14.5.18 - 2. **To accept Chairman's Declaration of Acceptance of Office**

Tim Cartmell completed his declaration of acceptance of office.

## 14.5.18 - 3. **To appoint a Vice Chairman for the next Council year**

Paul Doherty was appointed Vice Chairman.

## 14.5.18 - 4. **Apologies**

Apologies were received from Alistair MacFadzean, Colin Smithson (holidays), Alan Tyson, Christina Coulthard (work commitments).

Cllr Duncan Fairbairn (County & Borough Councillor) also sent his apologies.

## 14.5.18 - 5. **Minutes**

The Chairman was authorised to sign the minutes of the ordinary Parish Council meeting held on 26 March 2018 as a true record.

## 14.5.18 - 6. **Declaration of Interest**

There were no declarations of interest.

## 14.5.18 - 7. **Public Participation**

Following the Annual Parish Meeting where the public asked questions and gave comments, no members of the public attended the Annual Meeting of the Parish Council.

## 14.5.18 - 8. **Annual Parish Meeting**

It was agreed that all matters discussed at the Annual Parish Meeting (the Heskett Lonning Footpath, Affordable Housing and sign post restoration work) were included on Agenda.

## 14.5.18 - 9. **Planning applications and decisions**

### a) **Applications**

- i) **7/2018/2072 - Lonning Head, Heskett Newmarket, Wigton, CA7 8JU.** Extension of existing shed by addition of lean to - **No objection reported by 7 May reply date**
- ii) **T/2018/0056 - Caldbeck Village Green, Caldbeck.** Crown raising on 16 designated trees (2 oak, 1 horse chestnut, 1 beech, 1 walnut, 1 silver birch, 1 whitebeam, 1 alder, 4 rowans, 1 apple, 1 willow, 1 cherry and 1 lime - last two to include removing trunk growth)

Following discussion it was agreed to **object** to the application. There was insufficient information on what was intended and the rationale for the work. The form appeared incomplete with sections not answered and the final page missing.

### b) **Decisions notified by Lake District National Park**

- i) **7/2018/2041 - Hudscalls, Heskett Newmarket, Wigton, CA7 8JZ.** Portal framed sheep shed. **Approval not required**
- ii) **7/2017/2345 - Chapel, Heskett Newmarket, Wigton, CA7 8JG.** Remove existing window and masonry and replace with door to form fire escape. **Approved**

- iii) **7/2017/2325 - Stott Ghyll, Heskett Newmarket, Wigton, CA7 8JY.** Demolition of existing open fronted storage building and erection of new shed in profiles. **Approved**

#### 14.5.18 - 10. **Heskett Lonning Footpath**

The Chairman reported that work on extending the agreements with landowners had been held back pending receipt of the County Council's long awaited report. That report dated 26 April was only received on the morning of the meeting, with no time for proper consideration. It was agreed that the footpath working group would consider the County Council's report and options and report back to the June Parish Council meeting. The Clerk would acknowledge receipt of the report, noting its late dispatch, and that the Parish Council would consider its next steps.

#### 14.5.18 - 11. **Community Led Affordable Housing**

The Clerk reported that a preliminary meeting had been held with the Hodgsons, Paul Taylor (Allerdale Borough Council) and himself. A further meeting to include the National Park was having to be rescheduled and it was expected a report would be made to the June meeting.

#### 14.5.18 - 12. **Parish Maintenance**

Updates from the March meeting

a) Issues raised with Matt Bish, County Council Highways

i) Warning signs at Wath and Faulds Brow

ii) Heskett Newmarket to Newlands Road including Heskett Newmarket Bridge

iii) Heskett Lonning road particularly near Throstle Hall, Church Bridge

iv) Knocker Lane junction with B5299

v) Lanes at Upton and Caldbeck Green

vi) Drain between Burplethwaite and Bonners Farm

vii) A blocked drain near the Woodhall Road/The Street junction

viii) Potholes approaching Hudscalls Farm from Heskett Newmarket near Street Head

ix) Concerns about road safety at the Woodhall Road/The Street junction for traffic emerging from Woodhall Road

Cllr Shaw agreed to visit the site and see where a mirror might best be placed. The property owners would then be asked if they were prepared to give consent. The costs of the mirror would fall to the Parish Council.

x) Deer Park Caldbeck drainage

The Chairman and Clerk met Matt Bish, County Council Highways, on 9 April, primarily to visit Deer Park and assess the problem. Matt Bish identified a need for drainage works outside the property which should provide a solution to the problems and it was expected that the work would be completed in the next few weeks.

The opportunity was also taken to see the major problems on a drive to Heskett Newmarket returning via The Street and Upton. Matt Bish explained that while he had a budget for drainage work, he did not have a budget for pot hole repairs. The County Council was in receipt of additional pot hole funding and was looking to allocate this to local managers. Following completion of this work, it was expected that Matt Bish would be able to commission the full repairs required. Meantime some temporary repairs had recently been undertaken.

b) Other issues

xi) Newlands Bridge tree and debris clearing, including request for further tree felling

The Chairman reported that in preparing the application for additional tree felling, he had discussed the significant drainage problems with the landowner. It was agreed the Clerk should contact Dave Harrison, County Council Highways, project manager for Heskett Bridge, and seek an update on what is proposed and the timetable.

xii) Reporting via HIMS - Cllr Paul Doherty

Cllr Doherty reported that HIMS was working although required perseverance. He had been able to log a burst tyre when hitting a pot hole.

xiii) Volunteer group to help tidy the villages

The Chairman reported he and Cllr MacFadzean would meet to restart a programme for 2018.

#### xiv) Caldbeck Pond

Cllr Hellon agreed to follow up expert contacts to take advice on what actions are required to clean up the pond and provide a lasting solution. A lot of work had been done 3 or 4 years ago but it was concerning that there had been such a deterioration in a relatively short period.

#### xv) Winter Gritting - Caldbeck to B5305 via Millhouse

The Clerk reported on contacts with the Castle Sowerby Clerk to seek an extension of gritting from Caldbeck to Millhouse and B5305. He would follow these up and report to the June meeting.

To consider any other urgent matters regarding parish maintenance

A 30mph sign had been damaged in Heskett Newmarket and the Caldbeck sign when approaching from the north had been damaged. At this point a BT manhole is also in need of repair. The Clerk would report the damaged signs to County Council Highways and contact BT about the manhole.

The poor state of the fell road from Calebreck cattle grid to the Heskett Newmarket/Mungrisdale road received comments and would be added to Highways issues.

#### 14.5.18 - 13. **Tree Felling - Building Plot Heskett Newmarket**

Following discussion it was agreed that the Clerk should write in reply to the Allotment Association setting out the contacts he had made with the National Park since being alerted to the tree felling and the National Park's stated view that the fact that the boundary of the conservation area crosses one property does not in itself trigger a review of the conservation area. The National Park had suggested that an application for a Tree Preservation Order might be considered. Wishing to remain impartial, the Parish Council thought the Allotment Association were better placed to make an application, being a potentially affected party and given their local knowledge.

#### 14.5.18 - 14. **Street Lighting**

Allerdale Borough Council's recent letter setting out its budgetary constraints in relation to footway lighting was noted. The Clerk reported that cost information had been received for the installation of columns and connection charges. Further information on running costs was expected. All cost information would be examined and a report made to the June meeting.

#### 14.5.18 - 15. **Armistice Centenary Commemoration 2018**

For the Armistice Centenary Celebrations, Caldbeck History Society is preparing an insert for the November Magazine. Cllr Shaw reported that a plaque drawing attention to two graves the churchyard is being considered. It was agreed that this item need only be brought back in the event of new proposals.

#### 14.5.18 - 16. **Sign Post Renovations**

Support was given for a programme of renovations of historic sign posts in the Parish. It is likely that the Heskett Newmarket sign will be next, to be confirmed following a report on the condition of all signposts and that a request for volunteers would be included in the magazine. Cllr Hellon proposed that consideration should be given to undertaken a number of restorations at a time to gain economies of scale, contingent on sufficient numbers of volunteers.

#### 14.5.18 - 17. **Rural Fuel Rebate**

Cllr Atkinson drew attention to the scheme and the possible benefits for Caldbeck if the scheme were to be extended. There was some concern that the scheme may not be open to extension and the Clerk agreed to research what might be possible.

#### 14.5.18 - 18. **General Data Protection Regulation Policy**

The General Data Protection Regulation policy statement was approved. While the recent exemption for Parish Councils to appoint data protection officers was welcomed, reservations were expressed about the increased bureaucracy for small organisations.

#### 14.5.18 - 19. **Parish Council Audit 2017-18**

- a) The Parish Council received the internal audit report for 2017-18 and welcomed its support.
- b) The Parish Council approved the final accounts for 2017-18
- c) The Parish Council completed, approved and signed the Annual Governance Statement for 2017-18. It agreed that it would seek exemption from external audit as proposed and noted the resulting savings.

#### 14.5.18 - 20. **Monthly Accounts 2018-19**

The receipts and payments since the last meeting were approved and bank reconciliation and banking operations noted. The updated forecast outturn was noted and will be examined in more detail at the June meeting.

##### a) Receipts

- i) Precept £5,950.00
- ii) Interest April and May £19.86

##### b) Payments

- i) Jean Airey Internal Auditor £50.00
- ii) Mark Binney grass cutting £183.75
- iii) CALC £225.00
- iv) Insurance £366.81

##### c) Bank Balances

- i) Current Account £12,498.37
- ii) Deposit account £108,057.06 including £98,627.80 for Hesket Lonning footpath

##### d) On line banking arrangements operating satisfactorily. Bank figures as at 10 May 2018.

#### 14.5.18 - 21. **Correspondence**

The following items of correspondence received since the last meeting were noted:

- i) **CALC:** Newsletter, World Heritage Day, 3 Tier Meeting, Cumbria Community Foundation News, Fields in Trust, Unauthorised Developments and Encampments, Chief Executives Bulletin, Model Standing Orders

Attention was drawn to the Friends of the Lake District litter pick day 6 July 2018. It was agreed to thank the numerous individuals who undertake litter picking routinely and help keep the villages tidy for the benefit of all. Consideration would be given to purchasing litter picking devices for public use.

- ii) **Lake District National Park:** Local Plan Review, March Report - Geoff Davies

The National Park's recent update on possible land transfers was discussed with the National Park proposing sales of surplus sites based on its valuations - £15,000 for its land at Hesket Newmarket, including the green and car park, and £10,000 for its land at Caldbeck, including the car park. The Clerk would respond asking for copies of the valuations and information about the National Park's best value policy, and drawing attention to the Parish Council's spend on the maintenance of National Park land. The Clerk undertook to review guidance on Community Land Transfers and its applicability to National Parks.

- iii) Defibrillator information

#### 14.5.18 - 22. **Meeting Date**

Date of the next meeting 18 June 2018

Meetings in 2018

30 July 2018

3 September 2018

15 October 2018

3 December 2018

14 January 2019

14.5 -The meeting ended at 9:00pm.