

## **CALDBECK PARISH COUNCIL**

### **Minutes of the Annual Meeting of the Parish Council held via Zoom on Monday 18 May 2019 at 7:25pm.**

Councillors Present: Tim Cartmell (Chairman), Norman Atkinson, John Brown, Paul Doherty, Paul Graham, Angela Glendinning, Alastair Macfadzean, Alan Tyson, Alison Young Poole

Also Present: Tony Annison, Allerdale Borough Councillor, Geoff Davies, National Park Member, David Ward, Rachael Kelly, Parish Clerk Above Derwent, and Simon Smith (Clerk). Mike Johnson, County Councillor, joined for part of the meeting.

#### **1. Election of Chairman for the next Council year**

Tim Cartmell was appointed Chairman.

#### **2. To accept Chairman's Declaration of Acceptance of Office**

Tim Cartmell completed his declaration of acceptance of office.

#### **3. To appoint a Vice Chairman for the next Council year**

Paul Doherty was appointed Vice Chairman.

#### **4. Apologies**

Apologies were received from Ian Shaw.

#### **5. Minutes**

The Chairman was authorised to sign the minutes of the Ordinary Meeting of the Parish Council held on 6 April 2020 as a true record.

It was agreed to note the Parish Council's informal discussions held on 24 April and 11 May 2020.

#### **6. Declaration of Interest**

There were no declarations of interest.

#### **7. Public Participation**

No items were raised.

#### **8. Annual Parish Meeting**

No items were identified to be included on the Agenda for the next meeting on 15 June 2020.

#### **9. Coronavirus**

The Clerk reported that following the Government's easing of some lockdown restrictions, the Parish Council had removed the earlier Notices and posted revised Notices at car parks, highlighting Coronavirus concerns and asking visitors to consider walking from home or as locally as possible. When visiting Caldbeck and Hesket Newmarket people were asked to be mindful of the community's Coronavirus concerns and to follow local Police guidance to respect local communities and risk, whilst observing Government rules on physical distancing.

#### **10. Waste management arrangements**

- a) The Chairman reported that garden waste collections had been reinstated from 11 May, with Allerdale stipulating one bin per property. Waste collections were therefore returning to a fuller service and Household Waste Recycling Centres had reopened, with physical distancing restrictions and queuing.
- b) With many staff furloughed it had not been possible to meet Allerdale officers to discuss the request for additional waste bins in the Parish and recycling facilities at Nether Row. The Clerk would follow this up for the June meeting.

#### **11. Caldbeck Public Toilets**

The transfer of public toilets from Allerdale Borough Council has been delayed and the toilets remain closed. The Clerk would follow this up for the 15 June meeting.

#### **12. Street Lighting**

Alison Young Poole and John Brown had distributed a survey on street lighting to Hesket Newmarket parishioners and had collated results. There were 18 responses from 52 deliveries/properties, covering some 24 people. There was a majority in favour of retaining the vast majority of the street lights.

Opinion was split regarding one light (No 9) but there did not appear to be compelling evidence for its removal. Following discussion it was agreed that Clerk would check with Allerdale whether property owners were able to give notice that they no longer consented to a street light being on their property or attached to their house.

There were further suggestions asking for LED lights and lights being switched off at night. There were also one or two comments against LED lights. Allerdale had advised that as bulbs were replaced they would be changed to LED where possible. Allerdale had also highlighted the significant costs in fitting timers assuming there was room for them to be accommodated.

### 13. Parish Maintenance

Updates from the previous meeting:

- a) Inspections of local highways and priorities in light of additional funding and need for urgent repairs  
The Chairman reported that County Council Highways teams have used the opportunity of much reduced traffic to undertake some local work attending to pot holes. The Government had announced further Highways funds and it was thought timely to bring together findings from local surveys of lanes and set out the Parish Council's priorities. Following discussion it was agreed that Heskett Lonning, Upton to The Old Map Shop, the back lane by the pond, Caldbeck toward Uldale, Heskett Newmarket to Howbeck, and Calebreck to the ford and beyond all needed investment and resurfacing work.
- b) Other issues
  - i) Heskett Newmarket surface water/flood mitigation including work around the Green and development site. Heskett Newmarket Parish Councillors reported that no further work has been undertaken.
  - ii) Warning signs at Faulds Brow and Wath Brow - issues raised with County Council and the Clerk would follow up for 15 June meeting.
  - iii) Street lighting issues - reinstallation of light near Calva. The Clerk reported that Tim Masters wanted to raise a complaint. The Clerk had provided a copy of the Parish Council's complaints procedure and advised that a complaint should be made to the Parish Council in the first instance. If the complaint cannot be resolved, it can then be taken to Allerdale. No complaint has been received nor any proposal for reinstallation of the street light. Following discussion it was agreed that Paul Graham would contact Tim Masters and the owners to see if progress could be made.
  - iv) National Park signage at Millhouse - the Clerk would follow up for 15 June meeting.  
Mike Johnson agreed to take forward Highways issues and the Clerk would circulate a draft list.

No other urgent matters regarding parish maintenance were raised. After the meeting Norman Atkinson did report that John Pattinson had repaired the rotten window frame at the John Peel Shelter.

### 14. Planning applications and decisions

#### a) Applications

- i) [7/2020/2106](#) (Also 2105) **Burkley Cottage, Heskett Newmarket, CA7 8JG** Conversion of former cottage and barn to extended living accommodation for Burkley Cottage

The Parish Council had discussed the planning application with Ben Long, National Park, and had submitted its response. It was concerned to ensure that the Barn conversion remained an integral part of Burkley Cottage and has asked the National Park to make explicit the need for planning approval for any change of use. It also noted that the National Park would consult Highways about the impact of additional car movements as one car parking space is behind the other. Assuming these issues are satisfactorily resolved, the Parish Council raised **no objection** to the planning application.

- ii) [T/2020/0049](#) **Caldbeck Village Green, Caldbeck** Remove snapped branch 1 apple

No notification needed/no objection.

#### b) Decisions notified

- i) [7/2020/2040](#) **Quarry Barn, Heskett Newmarket, Wigton, CA7 8JG** Timber garage/workshop  
**Approved with conditions**
- ii) [T/2020/0033](#) **Clay Dubs, Caldbeck, CA7 8ER** Horse Chestnut: Combination of crown thinning by a maximum of 15% and crown reduction by 1.5m. **No Tree Preservation Order: work to proceed as planned**
- iii) [T/2020/0030](#) **The Old Rectory, Caldbeck, CA7 8DP** Fell 1 lime tree; remove branch from 1 ash tree **No Tree Preservation Order: work to proceed as planned**

#### c) Ongoing applications

- i) **Midtown Cottage, Camping Barn.**

The Clerk reported there had been no further news.

### 15. Woodland Management Plan Woodhall, Heskett Newmarket, CA7 8JY

The Chairman had received notice of a draft Woodland management plan for Woodhall which had been circulated on 4 May. Following discussion it was agreed that Paul Graham would visit the site and report back with the aim of providing a response by the 25 May deadline.

## 16. Heskett Lonning Footpath

The Chairman reported that the Parish Council had shared Counsel's encouraging Opinion with Allerdale Borough Council, National Park officers, and the County Council (Angela Jones as Corporate Director responsible for County Council Highways). The Parish Council was now discussing with Allerdale how progress might best be made for the establishment of the footpath.

## 17. Community Led Affordable Housing

The Parish Council was awaiting a draft report from the consultant setting out proposals for obtaining pre planning advice from the National Park. The Clerk said he would follow up progress for the 15 June meeting

## 18. Lake District National Park land disposals

The Chairman reported the continuing delays as a result of many staff being furloughed. He had chased Helen Lancaster, National Park, as the Parish Council was keen to progress the project. Geoff Davies agreed he would see what he could do to help.

## 19. Community Payback

With some easing of lockdown restrictions, it was now opportune to press ahead with the project. The Clerk would follow up progress for the 15 June meeting.

## 20. Parish Council Audit and Final Accounts 2019-20

a) Internal Audit report for 2019-20

The Parish Council noted the internal audit report and was pleased to see the supportive conclusion.

b) Final Accounts for 2019-20 - Receipts and Payments and Budget Monitoring Final Outturn

The Parish Council approved the final accounts following internal audit's review.

c) Annual Governance Statement for 2019-2020

The Parish Council approved the completion and signature of the Annual Governance Statement which will be submitted to External Audit.

## 21. Monthly Accounts 2020-21

The Parish Council approved the receipts and payments since the last meeting and noted the bank balances:

a) Receipts

i) Precept 1st instalment £8,215.00

ii) Interest April £22.11 and May £21.41

b) Payments

i) Kings Chambers Counsel's Opinion re footpath - £900.00

ii) Northern Fells Group additional contribution in light of coronavirus - £500.00

iii) Jean Airey, Internal Audit - £50.00

iv) CALC Annual Subscription - 190.26

The payments to Kings Chambers and Northern Fells will come from earmarked reserves.

c) Bank Balances as at 10 May 2020

i) Current Account £19,868.05

ii) Deposit account £108,533.18 including £98,627.80 for Heskett Lonning footpath

The Clerk said the first budget monitoring report would be presented at the 15 June meeting.

## 22. Correspondence

The following items of correspondence received since the last meeting were noted:

i) Allerdale Borough Council coronavirus newsletters

ii) CALC: various coronavirus updates including arrangements for Local Government meetings

iii) Lake District National Park: Geoff Davies April report

iv) Appointment of Parish Hall Committee Trustee

Following discussion it was agreed that Paul Doherty would be the Parish Council's appointed trustee for the Parish Hall Committee, joining Tim Cartmell and Ian Shaw who were already on the Committee.

Parish Councillors took the opportunity to say how very impressed and humbled they were by the efforts being made by so many people to look after those more vulnerable and believed the community was demonstrating real strength. The Parish Council would organise a Parish party when the time was right.

## 23. Date of next Meeting

The next meeting is on 15 June 2020 and is expected to be held via Zoom.

The meeting ended at 8:30pm